



**Perham Sportsman's Club
PSC Clubhouse
42825 Harvest Ave
Perham, Minnesota 56573**

**Board of Governors Meeting Minutes
January 16th, 2024, 7:00 PM**

Meeting Called to Order at 7:02 PM: Al Starzl – President

Directors in Attendance: Payton Jordahl – Secretary, Al Starzl – President, Nick Theroux – Executive Director, Robb Reed, Charlie Balderston, Tim Meehl, Randy Vroman, Fred Lehmkuhl, Ryan Strugar (Mobile Phone), Kelly Januszewski, Jodi Guck

Directors Absent: Chris Mensing, Chantal Tougas - Treasurer

Guests Present: Montee Hendrickson, Spencer Schramm

Determination of a Quorum: 9 board members present.

Motion to accept agenda: Motion to accept agenda made by Tim Meehl, 2nd by Kelly Januszewski and motion carried.

Secretary's Report: Review of December 19th, 2023, minutes. Distribution of misc. thank you and holiday cards along with 2024 proposed property taxes. Motion to approve December 2023 minutes made by Fred Lehmkuhl, second by Charlie Balderston and motion carried.

Treasurer's Report: Review of club financials facilitated by Nick Theroux – Director. Distributed printed copies of Club P&L's, Balance Sheet, and Budget to actuals for 2023. Chili Feed donors have \$6,700 outstanding balance from pledges that still needs to be collected. Email invoices have been sent out. Motion to approve presented financials made by Robb, second by Randy Vroman and motion carried.

Election of Officers: Officer elections were facilitated by Payton Jordahl - Secretary. Summary of elections can be found below.

- **President** – Charlie Balderston nominated Robb Reed, Al Starzl nominated Fred Lehmkuhl. Board members voted for president via write in. Vote results 6 votes Robb, 3 votes Fred. Robb Reed is the 2024 PSC Club President.
- **Vice President** – Robb Reed nominated Fred Lehmkuhl and Fred did not accept the nomination. Al Starzl nominated Payton Jordahl for Vice President. Payton Jordahl is the PSC 2024 Vice President. Motion made to accept Payton Jordahl as Vice President made by Robb Reed as a sole move, and motion carried.
- **Treasurer** – Fred Lehmkuhl nominated LuAnn Carow to assume a spot on the board of directors and to be elected as the acting treasurer, second by Robb Reed and motion carried
- **Secretary** – Payton Jordahl nominated Kelly Januszewski for secretary. Kelly Januszewski accepted his appointment and motion carried.

United Community Bank Access Credentials: With the newly appointed officers for 2024, the discussion around adjusting bank access credentials came up.

The following board members will have their access removed from the UCB checking account, CD, & safety deposit box:

- Chantal Tougas
- Al Starzl

Additionally, the following board members will receive access to the UCB checking account, CD, & safety deposit box:

- Robb Reed
- LuAnn Carow
- Kelly Januszewski
- Nick Theroux
- Payton Jordahl

Motion by Payton Jordahl, second by Robb Reed, motion approved unanimously

Other business:

Chasing Dreams Deer Hunt Raffle – LAOI approved the raffle and are okay with funding up front cost at \$7K. Anticipated \$1,000 in expenses for marketing, ticket printing, etc. Discussion around the PSC setting up a booth for the decoy show to advertise the club and sell hunt raffle tickets. Motion to approve \$200 spent to represent the PSC, Dream Raffle, and LAOI at the Perham Decoy Show (April 12th, 13th, & 14th) made by Fred Lehmkuhl, second by Kelly Januszewski and motion carried.

Harvest Ave Road project for 2024 – Potential for calcium chloride spray on the road near the clubhouse. The township may cover the bill for the services. Motion made to spend up to \$3,000 on

calcium chloride road treatment on Harvest Ave made by Charlie Balderston, second by Robb Reed and motion carried.

Club Operations & Executive Director Role – Nick Theroux – Executive Director provided a review of his current scope of work and reoccurring responsibilities. The club has now up to 300 members and management of this membership group is a daily task. The current contract has expired for the executive director and needs to be revisited. The website (word press) also needs some updating. Build shelving for the shed to clean out the office. General discussion over how to future proof the club to ensure operational knowledge is properly passed down.

Current Executive Director duties have grown to (not limited to).

- Management of clubhouse calendar and activities
- Security system management
- Assisting of bookkeeping and finance management
- Website management
- Marketing & social media operations
- Relationships with other organizations
- Snow removal and grass/land management
- Youth & Veterans deer hunts
- Event planning and execution
- Gambling permits

Unfinished Business

- Trap range microphones – Randy is vetting out microphone options. There is enough money budgeted to cover costs. Randy will order the microphones ASAP and charge the PSC credit card.
- Propane cans are available for work and will likely be done on Saturday (Jan 20th)

Motion to adjourn made by Charlie Balderston, second by Payton Jordahl and motion carried.